

Tambark Creek Arrival and Dismissal Procedures 2024-25

Rolling Drop Off and Pick up

- Drive up to the front of the school, **stay in your car** and have your child exit the right side of the car only.
- You must drop off where you are directed by the staff members wearing the safety vests. They will motion you to pull all the way up in front of the school.
- **DO NOT** drop off your students off at any other location. They must be dropped off in the front as directed by the staff members with the safety vests.
- **ALL kindergarten parents MUST park** and walk their child up to the kinder corral. We will have signs indicating where you can stand and wait. We can't have parents hovering around the kinder corral or having students running around on the grass hill near the corral.
- **Please use the crosswalks when crossing from the parking lot to the front of the school**
- Please put a sign in your car window indicating your child's name and grade every day for pick up. This will help us to expedite the dismissal process efficiently without causing 180th street to back up with traffic
- ALL 1st-5th grade students will be lined up in front next to a safety cone indicating their grade level. Students are required to wait in line, wait to be motioned to their car by the staff wearing the safety vests. **DO NOT** motion your child from your car. This is dangerous and does not following our safety protocol.
- **PICK UP Clarification:** ALL students who are walking home with parents or siblings will be dismissed from the back of the school in the under covered area. **They will NOT be in front of the school**
- **Parents who want to park and pick up their students MUST walk around the school to the back.** You child will be in a line in the under covered area **NOT** in the front of the school

Arrival and Dismissal for Bussers

- All students riding the bus will be dropped off in the bus loop on the east side of the school and escorted by a staff member to the under-cover area. Those students will line up in the under-cover area by teacher. We will have cones with teacher signs.
- **Parents may NOT drop off in the bus lane EVER.** This is for *buses* only. Do **NOT** drop off your students on the east side of the building EVER. We have police officers monitoring this throughout the school year. It is a safety issue and must be strictly followed. No one is allowed to park in the fire lane area across from the play area. This area is marked with safety cones.
- Students riding the bus will be walked out to the under-cover area at dismissal by a teacher and distributed into their bus line. The bus lines will be marked with a cone and a large sign with the bus number. Kindergarten line up in the front of the line followed by 1st, 2nd, 3rd, 4th, and 5th graders. Students can not play with toys while waiting in the bus line. Each bus line is monitored and walked to the bus by staff members

Arrival and Dismissal for walkers

- Students who walk to school will enter the school property through the back road by of 174th Street. The gate by the play field will be locked due to unsafe situations with parents dropping their children off in their cars in the neighborhood on 42nd Ave. SE. This poses safety concerns. The only official car drop off is in front of the school. Please see map
- They will enter the under-cover area and line up by their teacher's name.
- Students who walk home will be dismissed in the back of the school and escorted to the **walker line in the under-cover area. Please do not pull your students from the line until they are in the walking section under the covered area.**
- Parents who drive to school will need to walk around to the back of the school to the under-cover area to pick them up.
- The large gate by the bus loop will be closed each morning. Your students will be able to enter the gate and go to their teacher's line. We will not be allowing any parents or guardians to come into the school property during morning arrival. This due to safety concerns and struggle with getting parents/guardians out of that area efficiently. If your child comes at 9:15 they will need to go through the front door to the office for a tardy slip. The gate off the field and the large gate by the bus loop will be locked promptly at 9:15.
- Please do not take pictures or video tape your children in line or with other students. This is not accepted due to privacy concerns and FERPA regulations.
- **When riding bikes and scooters to school**, please remember that you must get off your bike or scooter once on school property. This is a safety concern. You are not to ride your bike or scooter during dismissal and arrival anywhere on the school property. Students in grades 3rd-5th can ride their bikes to school alone. They must put them in bike rack by the play structure with their own lock.
- Students need to get off their bikes when crossing on a crosswalk (174th and Sunset). We have several students walking to school who also use the crosswalks.

ATTENTION: During School hours which includes arrival and dismissal there are no dogs allowed on the TCE campus unless you have a registered service dog.